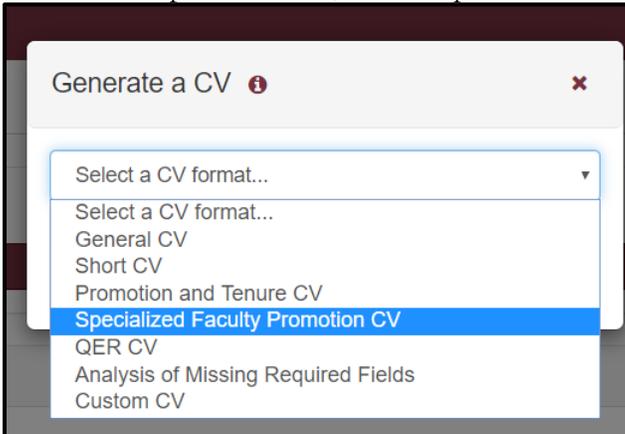


Curriculum Vitae ([FEAS](#))

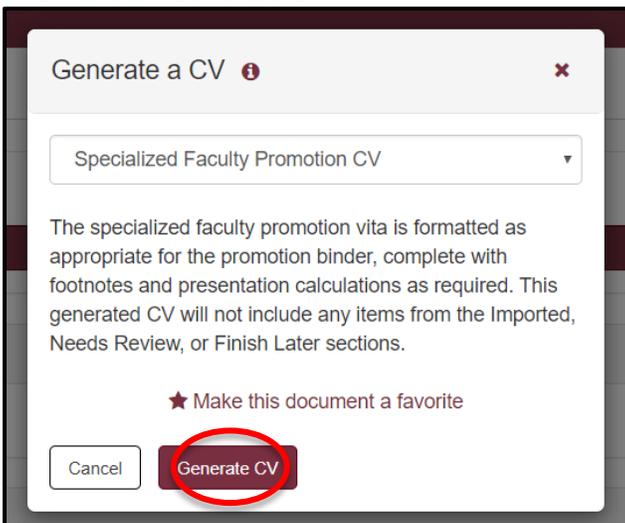
- From the home page on the right-hand side under “Generate” click “CV”



- From the dropdown menu, select “Specialized Faculty Promotion CV”



- Then select “Generate CV”



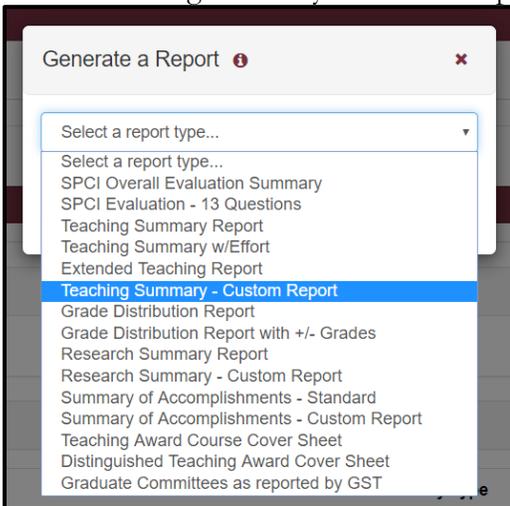
Courses Taught

List of courses taught since appointment to the level from which being considered for promotion.

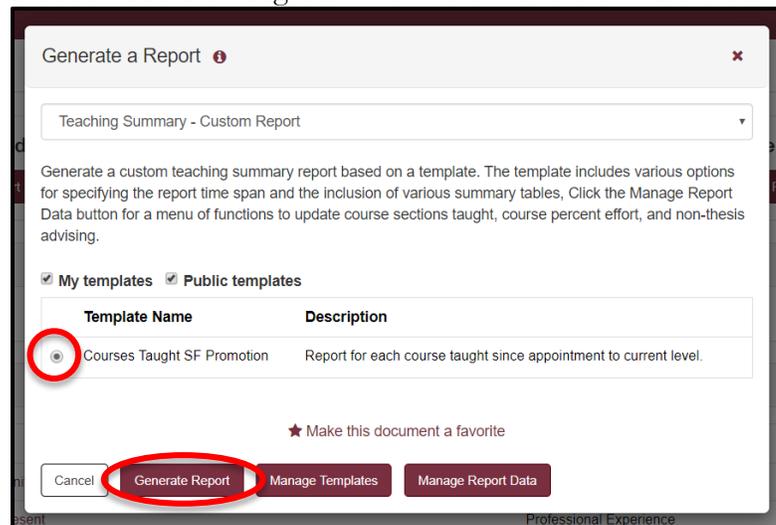
- From the home page on the right-hand side under “Generate” click “Report”



- Click “Teaching Summary – Custom Report”



- Choose “Courses Taught SF Promotion” and then “Generate Report”



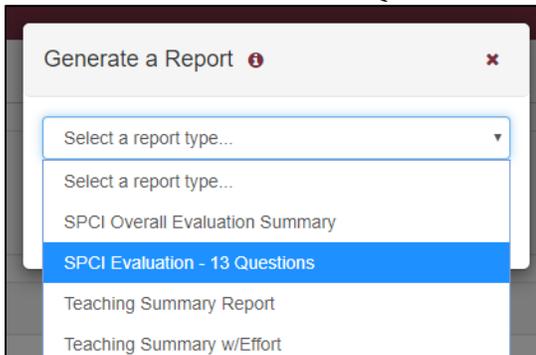
SPCI Summary forms ([FEAS](#))

The SPCI student evaluation summary reports for each course taught since appointment to the level from which being considered for promotion.

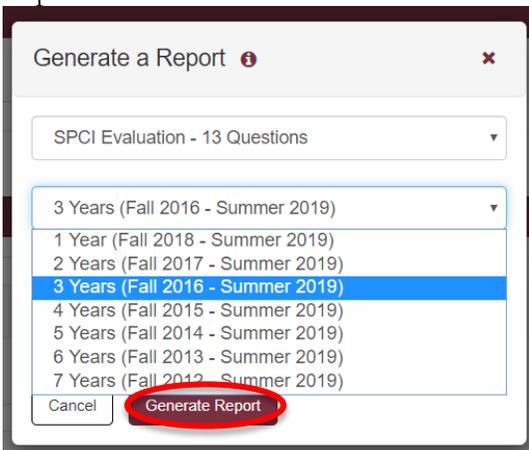
- From the home page on the right-hand side under “Generate” click “Report”



- Click “SPCI Evaluation – 13 Questions”



- Choose the correct number of years that correspond to your date of hire or last promotion to your CURRENT position. (It's ok if all the years are not available.) Then click “Generate Report.”



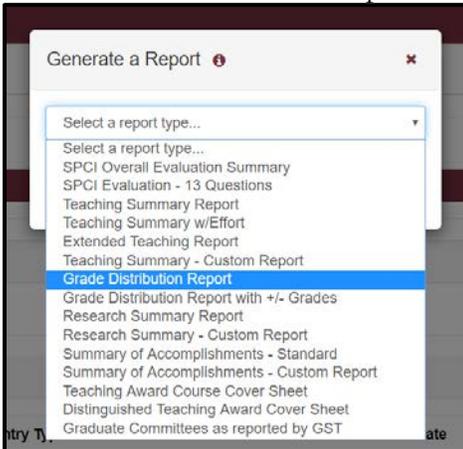
Grade Distribution for Each Course

The grade distribution for each course taught since appointment to the level from which being considered for promotion.

- From the home page on the right-hand side under “Generate” click “Report”



- Click “Grade Distribution Report”



- Click on the year that corresponds to your date of hire or date of last appointment to your CURRENT position. (It's ok if all of your years are not available.) Then click “Generate Report.”

