



This message to all deans, directors, department heads, and faculty has been approved by Dr. Janet Kistner, Vice President for Faculty Development and Advancement, and Robyn Blank, Chief Compliance and Ethics Officer.

FSU is pleased to invite faculty members to utilize the Conflict Administration and Management System (CAMS), beginning on **October 10, 2022**, for completion of annual Outside Activity disclosures and any new Outside Activity opportunities during the year. CAMS modernizes conflict of interest, conflict of commitment, and outside activity disclosures and management through an automated, paperless process that incorporates recent changes to the Collective Bargaining Agreement. An activity tree for analysis of inside vs. outside disclosure is attached [here](#).

General information on the use of the system, including discloser guides, is available on the [project website](#). Users can click on the “Support” tab on the site to view FAQs or complete a support ticket that will go directly to the CAMS team.

On October 10, faculty members will receive an email from CAMS notifying them that their disclosures profiles are ready for update. The email will contain a link that will go directly to the Disclosure Profile Update page, but CAMS is also accessible from the <https://www.my.fsu.edu> workspace or at <https://cams.fsu.edu> (FSU logins are required).

If you are a reviewer (Department Chair or Dean), please make every effort to respond promptly to system notifications that you have items for review and approval. General guides to assist you with the review process are available [here](#) (.pdf) and [here](#) (video), and we will be providing specific guidance for the review of faculty outside activity requests on the project website and within CAMS.

Thank you for your commitment to this project; we look forward to working with you on the launch and beyond.
