



**This message to all faculty and instructional staff has been approved by Dr. Sally McRorie, Provost and Executive Vice President for Academic Affairs.**

---

As we look forward to Fall Semester and engaging with students on campus, I want to provide some thoughts about how to promote a safe and healthy classroom environment.

- You can get fully vaccinated through FSU (Sign up at: <https://vaccine.fsu.edu/>) to protect yourself and others before coming back to the classroom.
- You can tell your students that you have been vaccinated and encourage them to use FSU's free and easy vaccination clinic by going to <https://vaccine.fsu.edu/>.
- If you are vaccinated, you can continue to wear a mask to mitigate virus spread and tell your students that you greatly appreciate those students who join you in that healthy practice while in the classroom, especially during small group work.
- You can thank mask wearers each class period for their healthy practices.
- Feel free to tell students that being vaccinated and wearing masks are highly recommended to create the safest environment possible for everyone in the classroom. FSU cannot mandate mask wearing or vaccinations, nor can you do so in your classroom, so please do not state or imply that either is "required."
- You cannot ask students whether they are vaccinated or use vaccination status or mask-wearing practices as a means to form small groups in your classroom or as a reward (e.g., bonus points for those who get vaccinated). You may bring spare disposable masks to class and offer them to anyone who needs or wants one (e.g., for a small group activity). Masks are accessible for departments through procurement.
- You can encourage your students to sit in the same seat each class period to help limit the number of other students exposed if a student attends class while asymptomatic with the virus.
- You can request and use the cleaning supplies provided in classrooms to clean the computer keyboard, console, and remote before and after class.
- You can take advantage of all the work you put into your recorded lectures last year by "flipping" your classroom and using all of your scheduled in-person class periods for discussion and active learning activities and having your students view the lectures online before class. No special approval is needed to "flip" your classroom as long as you continue to meet in person as scheduled.
- You can encourage students to get tested for COVID-19 (<https://uhs.fsu.edu/coronavirus/testing>) if they believe they came in contact with someone infected with the virus and to report a positive COVID diagnosis.
- You can encourage students who have had exposure to COVID to contact the [SAFER](#) team for contact tracing and directions for how long to quarantine or stay out of class.
- As always, your syllabus should make clear what your expectations are for students who become ill or have to miss class for other reasons in order to make up the missed

work. Students will appreciate any efforts you make to help them continue in the course through an absence (e.g., posting recorded lectures).

- You can review additional resources as well as FAQs for Instructors [here](#).

If you have questions or concerns, talk to your department chair, dean, or director. In addition, please continue to check the Stay Healthy website (<https://stayhealthy.fsu.edu/>) for links to resources and FSU policies.

This email was sent by Florida State University  
222 S Copeland Street Tallahassee, FL, 32304, US

© Florida State University 2021

**Privacy Policy**