# **Trailing Partners and Dual Career Couples**

## **Job Search Information**

#### **FSU Career Center Resources:**

- <u>Drop-in Career Advising</u>: Have resumes and cover letters critiqued, create a job search strategy, prepare for interviews, and more. No appointment needed, simply drop-in Monday Friday from 9:00-4:30 (visit <u>career.fsu.edu</u> for hours and location).
- <u>Career Center Library</u>: Access hundreds of online and print resources to address any step in the job campaign process. The Career Center library houses books specifically for dual career couples, such as *Career Change: Everything You Need to Know to Meet New Challenges and Take Control* and *It's About Time: Couples and Careers*.
- <u>Career Spots</u>: View online videos from employers on job search topics, including networking, interviewing, salary negotiation, and utilizing social media in the job search process.
- <u>Career Guides</u>: Review detailed career guides on <u>Searching for a Job in Tallahassee</u>, <u>Writing a Resume</u>, and <u>Searching for a Job</u>. Visit <u>career.fsu.edu/resources/career-guides</u> for access to all Career Center guides.
- <u>Career Modules:</u> View these quick reference guides to locate resources both within the Career Center and online. There are 18 Modules which include information for <u>Dual Career Couples and Families</u>, <u>Making a Career Transition</u>, <u>Understanding Job Forecasts</u> and <u>Maximizing Diversity</u>.

#### Job Search Resources:

- <u>FSU Career Center Website</u>: Visit the <u>Opportunities Section</u> of The Career Center website to locate over 100 job search websites, sorted into area of focus, to locate job search resources in Tallahassee.
  - o <u>career.fsu.edu/resources/career-center-library</u>
  - o FSU Position Vacancies
  - o Leon County Employment Opportunities
  - o State of Florida Job Seekers
  - Employ Florida Marketplace
  - o Indeed.com
- Networking Resources
  - o Tallahassee Chamber of Commerce: Member Directory
  - o LinkedIn
  - o Access Tallahassee
- Employment Services: Temporary and Part Time Work:
  - o Adecco
  - Kelly Services
  - o Remedy Intelligent Staffing
- Search Engines with a Dual Career Couple filter:
  - o HigherEd Jobs
  - o Higher Education Recruitment Consortium

### **Tallahassee Resources:**

- <u>FSU Employee Assistance Program</u>: A free, confidential program providing professional support for faculty and staff of the university.
- Executive Center | CareerSource Capital Region: For professional-level career seekers, visit the Executive Center. Here job seekers will receive assistance with resume development, interview skills, career transitions, and networking skills. The Executive Center has a fully equipped resource room for printing, faxing and scanning needs.
- <u>CareerSource Capital Region</u>: CareerSource offers assistance to those who are unemployed, underemployed, or seeking training. No-cost services are offered throughout all aspects of career development.