

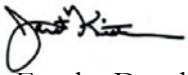


FLORIDA STATE UNIVERSITY
OFFICE OF FACULTY DEVELOPMENT AND ADVANCEMENT

August 19, 2019

MEMORANDUM

To: New Florida State University Faculty

From: Dr. Janet Kistner 
Vice President for Faculty Development and Advancement

Subject: Welcome to Florida State University!

My colleagues and I are proud of our institution and are happy to have you join us. I hope that your association with the University will be long, productive, and professionally rewarding. I encourage you to explore <http://www.fsu.edu/>, especially the tab labeled “Faculty,” as you become more acquainted with Florida State University.

The *Faculty Handbook* (<http://facultyhandbook.fsu.edu>) provides an overview of the history and administrative structure of Florida State University. It also presents information on various processes and procedures that you will encounter as a faculty member in your academic, administrative, and research roles. I also want to direct your attention to the important policies and procedures contained in the Important Policies and Procedures Memo that govern your teaching, research, and service activities (see attached, and posting at: <http://fda.fsu.edu/General-Faculty-Information>).

All faculty appointments are subject to the Constitution and laws of the State of Florida and the rules and regulations of the Florida Board of Governors, Florida State University Board of Trustees, and Florida State University. Become especially familiar with the University policies on sexual misconduct, outside activities, conflict of interest, and intellectual property. You will find the following links helpful as you become familiar with these and other University policies.

- Office of Faculty Development and Advancement <http://fda.fsu.edu/>
- FSU Policies <http://www.policies.fsu.edu>
- Office of the Provost and Executive Vice President for Academic Affairs <http://provost.fsu.edu/>
- Office of the President <http://president.fsu.edu/>

Policies governing degree programs and curriculum are found in current editions of the University's *General Bulletin* and *Graduate Bulletin* (<http://registrar.fsu.edu/bulletin/>). Critical points regarding important policies and procedures have been summarized in the attached memorandum. Please do not hesitate to contact my staff or me at 644-6876 at any time for assistance.