



Student, Faculty, and Staff International Travel

Key updates to the proposed Student International Travel Policy draft:

1. Scope:
 - a. All university-related student travel should be registered, the new policy draft clarifies inclusions and exclusions
 - b. Includes travel to U.S. territories, but not continental U.S./Alaska/Hawaii
2. Definitions and responsibilities of faculty/staff based on actions:
 - a. Organize (highest level of facilitation with the most responsibilities)
 - b. Support
 - c. Promote
 - d. Communicate (lowest level of facilitation with the least responsibilities)
3. Shared responsibility:
 - a. Student/faculty leaders will no longer be responsible for giving a general health & safety pre-departure orientation, FSU will provide one for all registered students
 - b. Shared responsibility for reviewing U.S. Department of State Travel Advisory levels, and understanding risks associated with destination(s)
 - c. All travelers should routinely check FSU email (to stay in touch, and to be contacted in case of an emergency)

Technology Update:

FSU has purchased a new database, Terra Dotta. This system will facilitate an easy to use online travel registry. Students will be able to register travel and complete basic health and safety pre-departure requirements. The system allows us to send automated emails with risk information to travelers based on their location, and to quickly contact them should an emergency arise via email or through a mobile app with push notification. This new online travel registry will replace the current [Student International Experience Plan](#) (which is paper based).

Next Steps: Continue consultation on proposed Student International Travel Policy draft. Develop and circulate a proposed Faculty/Staff International Travel Policy draft, with consultation and edits. Implement the new travel registry. Communicate with departments and students on changes and updates throughout the process.

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