

ACADEMIC HONOR POLICY: **Disputing the Sanction Form**

Before starting the Disputing the Sanction process, email the Office of Faculty Development and Advancement at [FDA-AcademicIntegrity@fsu.edu](mailto:FDA-AcademicIntegrity@fsu.edu) to check the student's record.

Please complete this form and attach both parties' supporting documents *within 10 days of discussing the allegations*.

Note: *Students may not drop/withdraw from /change the grading basis of this course.*

Student Name: \_\_\_\_\_ EMPLID: \_\_\_\_\_ Student Email: \_\_\_\_\_  
(EMPLIDs are 9 digits)

Instructor Name: \_\_\_\_\_ Instructor Email: \_\_\_\_\_

Department/College: \_\_\_\_\_ Course: \_\_\_\_\_ Semester: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Alleged Violation: (Mark/ check the number(s) corresponding to the policy violation; see <https://fda.fsu.edu/AHP>)

1                      2                      3                      4                      5                      6                      7

Description of the Alleged Violation:

Date of Alleged Violation:

Proposed Sanction & Justifications/Rationales:

I recommend that the student to have the opportunity to expunge their record if no further misconduct occurs prior to degree completion: YES                      NO

*Instructors are welcome to provide more context for their above recommendation on a separate document.*

Students should contact an Academic Honor Policy Advisor via this link: <https://fda.fsu.edu/academic-resources/academic-honor-policy/hearing-advising>

I hereby agree that I have violated Florida State University's Academic Honor Policy. I do not, however, agree to the proposed sanction and hereby request a review of that sanction. I have attached my statement and all supporting documentation regarding why I believe the proposed sanction is inappropriate. *I understand that I may not drop/withdraw from /change the grading basis of this course.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Note: This agreement becomes a confidential student record of academic dishonesty.)

*The instructor should attach all documentation of alleged violation (e.g., paper, exam, etc.) and the student's supporting documentation and send them to:*

Office of Faculty Development and Advancement ▪ [FDA-AcademicIntegrity@fsu.edu](mailto:FDA-AcademicIntegrity@fsu.edu)