

**Frequently Asked Questions about Short-Term International Visitor Registration**

#	Question	Answer
1	What does “short-term” mean?	Short-term—in the context of this Policy—means 14 days or less.
2	How is “international visitor” or “foreign person” defined?	An “international visitor” (a.k.a., a foreign person) means anyone visiting FSU-owned or controlled property, who is not a “U.S. person.”
3	How is a “U.S. Person” defined?	A “U.S. person” is defined as a (1) U.S. citizen, (2) a person lawfully admitted for permanent residence in the United States (i.e., a green card holder), or (3) a person who is a protected individual under the Immigration and Naturalization Act (i.e., certain classes of asylees). “U.S.” includes Puerto Rico, Guam, and the U.S. Virgin Islands.
4	Does this Policy apply only to foreign researchers?	No, it also applies to foreign visiting faculty, scholars, staff, and students, unless they are coming to FSU as part of an organized university event.
5	Does this Policy apply to foreign guest lecturers?	It does not apply if the lecture is part of an organized university event. If the lecture is sponsored by an individual faculty member or department, then the Policy will apply.
6	I have invited a foreign scientist to visit my lab for a couple of hours while she is in town for other purposes. Do I need to register her visit?	Yes, if she meets the definition of a foreign person.
7	A foreign person will be visiting FSU to perform in a piano recital as part of a university program. He will only be on campus for one hour. Do I need to register his visit?	No, not if the performance is part of an organized university event.
8	I have a foreign person coming to work with me on a research project for a week each month for three months. How do I register these visits?	Submit one registration for <i>each</i> visit that will last for 14 days or less.
9	Why is this Policy necessary?	This Policy is necessary for a variety of security, health, and safety reasons.
10	How is this Policy 3A-101 different from the Visiting Scholars Policy 3A-100?	Policy 3A-100 applies only to visitors who will visit for more than 14 days. This Policy, 3A-101 applies to visitors who will visit for 14 days or less.
11	I have invited a researcher who is a Puerto Rican citizen to visit my lab and make a presentation to my students. Do I need to register his visit?	No, the researcher is considered a U.S. person and not an international visitor.
12	Who do I contact if I have questions about this Policy?	Diana Key, Director, Office of Research Compliance Programs, dkey@fsu.edu , 850-644-8648