



FLORIDA STATE UNIVERSITY
 OFFICE OF HUMAN RESOURCES
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Unpaid Visiting Courtesy Scholar/Researcher Appointment Form SPECIAL CLASS "VISITING SCHOLAR"

(For use only after fully signed "Request to Invite Unpaid Visiting Courtesy Scholar/Researcher is received)

Empl ID:		Rcd #:		Transaction Effective Date:	
Last Name:		MI:		First Name:	
Citizenship:				Visa Type:	
Begin Date:				End Date:	

Courtesy Action:

<input type="checkbox"/>	Original Appt
<input type="checkbox"/>	Extension
<input type="checkbox"/>	Other (see comments)
<input type="checkbox"/>	Termination (Complete Term Section)

Check Courtesy Type:

<input type="checkbox"/>	___ H9001	Visiting Courtesy Professor
<input type="checkbox"/>	___ H9161	Visiting Courtesy Research Scholar/Scientist
<input type="checkbox"/>	___ H9189	Visiting Courtesy Postdoctoral Associate
<input type="checkbox"/>	___ H000	Visiting Courtesy Staff or Specialist
<input type="checkbox"/>	___ H9185	Visiting Courtesy Graduate Research Assistant
<input type="checkbox"/>	___ YT00	Visiting Courtesy Undergraduate Research Assistant

Details:

Department Name		Courtesy Supv Empl ID	
Department Number		Standard Hours (Weekly)	
Location		Job Title	
Job Code			

Comments:

Termination: Last day in Courtesy Status: **Termination Reason:**

Reviewed by:

Department Chair:		Date:	
Academic Dean/Director/Vice President:		Date:	

Prepared by:

Originator: Phone: