Bylaws Checklist for Colleges with Departments

College Name: _____________________ Checked By FDA: _______________ Date: __________

______ Adheres to and is consistent with University policies found in the FSU Constitution, BOT-UFF Collective Bargaining Agreement, Faculty Handbook, or annual Promotion and Tenure letter.

______ Defines faculty membership in the college

______ Defines voting rights of faculty

______ Describes bylaw revision process which requires a majority vote of the faculty who participate in the voting process

______ Describes process for approving candidates for the degree

______ Describes process for election of representatives to Faculty Senate

______ Describes any additional committee utilized by the college between the department and the college in the Promotion and Tenure process.

(Note that bylaws may refer to outside documents to satisfy these criteria.)

______________________________________________________
Dean’s Approval                                          Date