



OFFICE OF FACULTY DEVELOPMENT & ADVANCEMENT

Syllabi for Promotion and Tenure and Specialized Faculty Promotion Binders

When faculty with an instructional assignment create their binder for promotion and/or tenure, it is necessary to include sample syllabi (see relevant memo from OFDA for specifics). The candidate should submit the actual syllabus used when the course was delivered. With the campus-wide adoption of Simple Syllabus in Spring 2026, faculty will submit in their promotion/tenure binders the Simple Syllabus version of the syllabus for courses delivered in Spring 2026 and beyond. Given the streamlined nature of the Simple Syllabus template for FSU, some faculty will place in their Canvas course site elements such as rubrics or assignment details that they may have previously included in their course syllabus. Candidates should not alter the Simple Syllabus version of their syllabus when submitting it with their materials in the promotion/tenure binder. Instead, those materials in the Canvas course site can be submitted in the “Other Evidence” section of the binder if the candidate so chooses.