

**FACULTY SABBATICAL APPLICATION FORM, 2027-2028
DUE DATE: September 28, 2026***

_____ ONE SEMESTER ONLY _____ (Fall, 2027) or _____ (Spring, 2028)
(Please also complete the *Supplement* form regarding a two-semester alternative)

_____ TWO SEMESTERS ONLY (Fall 2027 and Spring 2028)

NAME _____ EMPL ID _____

DEPARTMENT/SCHOOL _____

COLLEGE/SCHOOL _____ EMAIL _____

PRESENT RANK _____ DATE OF ORIGINAL APPOINTMENT _____

TENURE DATE _____ DATE OF LAST PROMOTION _____

Will this sabbatical require travel outside the country? Yes _____ No _____

Have you had a sabbatical at FSU? Yes _____ No _____ if yes, semester & year _____

Are you planning on performing any teaching or service for FSU while you are on sabbatical leave?

Yes _____ No _____ (if so, please ensure this is arranged in writing with your supervisor)

(Only *tenured* faculty members may apply for a sabbatical. A faculty member is not normally eligible for another sabbatical until she or he has completed at least six years of full-time service following the previous sabbatical leave. Faculty members may apply or re-apply at the beginning of the 6th year of full-time service for a sabbatical to be effective the 7th year.)

Terms of Acceptance

I agree to comply with the conditions of the Sabbatical Leave Program as set forth in the memorandum. These conditions include returning to the University for at least one academic year following the sabbatical and providing a written report to the Vice President for Faculty Development and Advancement within 60 days after the start of the next semester following my sabbatical leave. I understand my report must include information regarding the activities undertaken during the sabbatical, the results accomplished during the leave as they affect me and the University, and research or other scholarly work produced or expected to be produced as a result of the sabbatical. **The reports for fall 2027 leave are due February 14, 2028, and the reports for spring 2028 leave (as well as 2-semester fall 2027-spring 2028 leave) are due October 6, 2028.**

Signature of Faculty Member (digital is acceptable) Date

RECOMMENDATION:

APPROVAL _____ DISAPPROVAL* _____ *(State reasons on an attached sheet.)

Signature of Department Chair/School Director Date

APPROVAL _____ DISAPPROVAL* _____ *(State reasons on an attached sheet.)

Signature of College Dean Date

*Departments/schools and/or colleges may have different deadlines. Completed applications must be submitted electronically by college staff to the Faculty Processes Hub in SharePoint by **Monday, September 28, 2026**. Each application should be combined into 1 PDF file. **(Direct questions to [Melissa Crawford](#).)**