Bylaws Checklist for Colleges with Departments

College Name: _____ Checked By FDA: _____Date: _____

_____ Adheres to and is consistent with University policies found in the FSU Constitution, BOT-UFF Collective Bargaining Agreement, Faculty Handbook, or annual Promotion and Tenure letter.

_____ Defines faculty membership in the college

_____ Defines voting rights of faculty

_____ Describes bylaw revision process which requires a majority vote of the faculty who participate in the voting process

_____ Describes process for approving candidates for the degree

_____ Describes process for election of representatives to Faculty Senate

_____Describes any additional committee utilized by the college between the department and the college in the Promotion and Tenure process.

(Note that bylaws may refer to outside documents to satisfy these criteria.)

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Dean's Approval Date