Certificate Program Information Meeting
Wednesday, July 29, 2015 at 9:30 a.m. in 201 Westcott

1. Introductions

2. Certificate Policy
   a. Overview and Rationale for Changes (Janet Kistner)
   b. Important Highlights (Jennifer Buchanan)

3. Certificate Mechanics
   a. Accepting, Reporting, and Monitoring Students (Kim Barber)
   b. Records Maintenance and Update (Keith Bernstein and Kay Bartlett)

4. Developing Appropriate Student Learning Outcomes (Kayce Morton)

5. Closing a Certificate Program, Teach-out, and other SACS Issues (Ruth Feiock)

6. Questions and Suggestions (Jennifer Buchanan)

Handouts will be available at: http://fda.fsu.edu under “Academics.”