ACADEMIC HONOR POLICY
STUDENT INFORMATION SESSION CHECKLIST

Instructor Name: _______________________ Department: ______________________
Instructor Phone: _______________________ E-mail: __________________________
Course: ______________________________ Semester:________________________

Process:
1) Instructor discovers alleged violation.
2) Instructor meets with student. Date of meeting: ________________________
3) First level agreement on responsibility. Yes_____________ No___________
4) Agreement on sanctions: Yes_____________ No________________
5) Review of Sanctions: Appeal to Dean of the Faculties Office.
6) Academic Honor Policy hearing scheduled. Date of hearing: _____________
7) Outline for General Hearing Procedure and definition of “Preponderance of
   the Evidence”

Student Rights:
1) Notice and hearing: clear, complete notice of charges against you and a fair
   hearing at every stage of the process.
2) Advisor. You may have an advisor with you during the hearing.
3) You do not have to answer questions that might be incriminating.
4) You have the right to a review of sanctions in a first-level agreement and both
   the decision and sanctions of an Academic Honor Policy hearing.

Resources:
1) Dean of Students Department (644-2428)
2) University Student Defender (644-8882)
3) Dean of the Faculties Office (644-6876)