

ACADEMIC HONOR POLICY STUDENT INFORMATION SESSION CHECKLIST

Instructor Name: _____ Department: _____

Instructor Phone: _____ E-mail: _____

Course: _____ Semester: _____

Process:

- 1) Instructor discovers alleged violation.
- 2) Instructor meets with student. Date of meeting: _____
- 3) First level agreement on responsibility. Yes _____ No _____
- 4) Agreement on sanctions: Yes _____ No _____
- 5) Review of Sanctions: Appeal to Dean of the Faculties Office.
- 6) Academic Honor Policy hearing scheduled. Date of hearing: _____
- 7) Outline for General Hearing Procedure and definition of "Preponderance of the Evidence"

Student Rights:

- 1) Notice and hearing: clear, complete notice of charges against you and a fair hearing at every stage of the process.
- 2) Advisor. You may have an advisor with you during the hearing.
- 3) You do not have to answer questions that might be incriminating.
- 4) You have the right to a review of sanctions in a first-level agreement and both the decision and sanctions of an Academic Honor Policy hearing.

Resources:

- 1) Dean of Students Department (644-2428)
- 2) University Student Defender (644-8882)
- 3) Dean of the Faculties Office (644-6876)